

New Email System – Zimbra

We are upgrading our email server! Our new email server will provide you with many features that our old server did not have.

The new email client, called Zimbra, looks a lot like gmail or yahoo mail. It has many features similar to Outlook. So if you have used any of these other email clients, Zimbra will be easy to adjust to. If you have only used our old email client, you will find Zimbra to be very user-friendly and you are going to like all the new features.

Zimbra includes a full featured calendar and task list, just to name a couple of tools you will use. You'll be able to easily share your calendar with others.

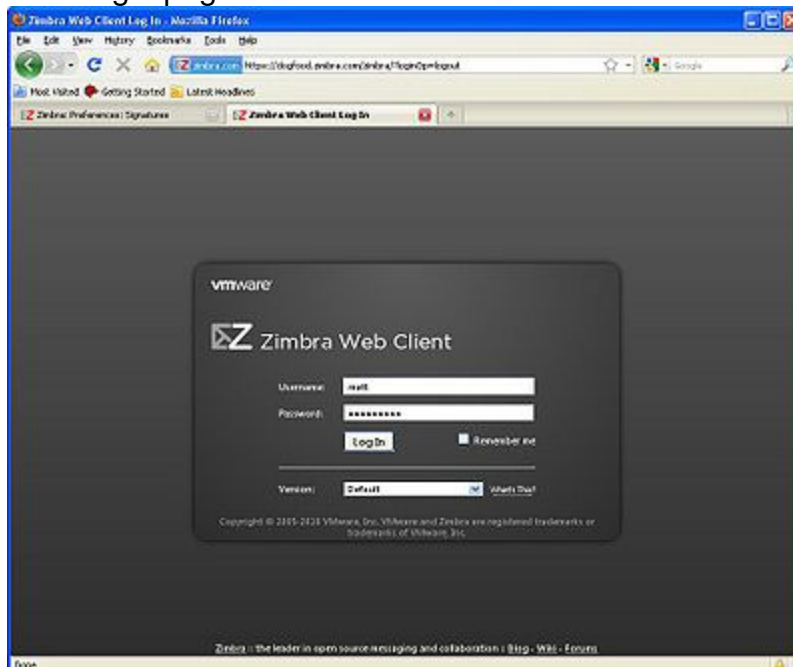
Once this change is made, hopefully around July 25, our old email system will no longer be accessible. However, all of your old email data will be moved over to Zimbra, the new system.

So remember that change is inevitable, and this change is really a good one. Enjoy your new email client, and if you have any questions, give Tracy a call. Tracy will be sending out Zimbra tips and how-to's over the next couple of months so you can learn how to take advantage of all of Zimbra's features.

Check out this link for 8 short tutorials on Zimbra:

<http://www.youtube.com/user/morefromyourmail#p/u>

Screen Shot of Zimbra's login page



Screen Shot of Zimbra's email screen

The screenshot shows the Zimbra webmail interface. At the top, there's a navigation bar with 'Zimbra' logo, search fields, and user information for 'Chris Smith'. Below that is a toolbar with icons for Mail, Address Book, Calendar, Tasks, IM, Documents, Briefcase, and Preferences. A left sidebar contains a 'Folders' tree with 'Inbox (1)' selected. The main area displays a list of emails with columns for From, Subject, Folder, Size, and Received. The selected email is from Andy Pflaum with the subject 'Oracle - Zimbra meeting'. The email body contains a list of topics to be discussed today, including Architecture, Performance, Scalability, Search technology, Security, and Supportability. A calendar view for January 2006 is visible at the bottom left of the email content area.

From	Subject	Folder	Size	Received
Andy Pflaum	Re: MySQL follow up - I'll be on UA 7 in the morning (arriving 11:00am PST on June 28th) or I'll be on BA 285 in mid-day (arriving 1:30p	Inbox	8 KB	6/7/2006
satish	Re: MySQL follow up - I am arriving by flight UA 191 See you soon 5	Inbox	2 KB	5/25/2006
Andy Pflaum	examples of indexed attachments - There are 4 attachments to this email (Word and PDF files), which are provided as examples of the	Inbox	5 MB	2/1/2006
Chris Smith	Are you available - for a meeting tomorrow? How about this Friday or next Wednesday?	Inbox	423 B	1/27/2006
Chris Smith	Re: Lunch meeting - No - but how about Aug 19?	Inbox	1 KB	1/27/2006
Satish Dharamraj	Damir - Trader Publishing Call - Topic: Zimbra/Trader Publishing Date: Friday, August 19, 2005 Time: 10:00 am, Pacific Daylight Time (G	Inbox	3 KB	1/27/2006
Andy Pflaum	Oracle - Zimbra meeting - Guys: Here are some of the areas we want to touch on today: Functionality (across Web client, Outlook, M	Inbox	15 KB	1/27/2006
Chris Smith	Citrix information -- Forwarded Message -- From: Chris Smith <sample@zimbra.com> To: marcmac@zimbra.com Sent: Monday, Augu	Inbox	210 KB	12/13/2005
Chris Smith	Meeting on Wednesday - Hi Jeff, Hope you had a nice weekend. Looking forward to seeing you later this week. PC Magazine's headq	Inbox	1 KB	10/3/2005
Chris Smith	News story - Hi Chris, I know you're an astronomy buff, so thought you might appreciate this: ...	Inbox	559 B	9/21/2005
Chris Smith	Mars orbiter news - Hi, Did you see the news today about the Mars Orbiter? I know you're an astronomy buff so thought you might ap	Inbox	616 B	9/21/2005
Chris Smith	Mars orbiter story - Hi Chris, Did you see the news today about the Mars Orbiter? I know you're an astronomy buff so thought you mi	Inbox	766 B	9/21/2005
Chris Smith	Meeting today - Hi, Just wanted to confirm the address for this afternoon's meeting. Meet us at: 1500 Fashion Island Blvd San Mateo	Inbox	508 B	9/21/2005
Chris Smith	Marketing Meeting - Action: Created Organizer Email: sample@zimbra.com Subject: "Marketing Meeting" Start: 09/07/05 11:00 AM Ends	Inbox	2 KB	9/8/2005
Dan Rudolph	PW: Event reminder: Liquid Data Meeting --Original Message-- Hello Dan Rudolph, You are the host for the following scheduled event	Inbox	3 KB	8/26/2005

Subject: Oracle - Zimbra meeting
 Sent By: Andy Pflaum On: September 9, 2005 9:01 AM
 To: "Satish Dharamraj" <satish@zimbra.com>; "pflaum" <pflaum@zimbra.com>; "Scott Dietzen" <scott.dietzen@zimbra.com>
 Reply To: Andy Pflaum

Guys:

Here are some of the areas we want to touch on today:

- Functionality (across Web client, Outlook, Mobility)
- Architecture (all components), Performance, Scalability (server components)
- Install and Configuration: Administration and management
- Effort to integrate with Oracle stack
- Search technology
- Security
- Extensibility
- Supportability
- 3rd-party software integration (e.g. Anti- Virus, Anti- Spam, and Archiving)
- Portability

The address is the 200 building at Oracle's campus:

Screenshot of Zimbra's Calendar

The screenshot shows the Zimbra webmail interface with the calendar view selected. The top navigation bar includes 'Zimbra' logo, search fields, and user information for 'Chris Smith'. The toolbar shows icons for Mail, Address Book, Calendar, Tasks, IM, Documents, Briefcase, and Preferences. The left sidebar contains a 'Calendars' tree with 'Calendar' selected. The main area displays a weekly calendar view for December 2007, showing appointments from Monday, Dec 24 to Friday, Dec 28. The appointments include 'Daily Huddle' (2:00 PM), 'Daily status meeting San Mateo, CA' (11:00 AM), 'Daily Huddle' (1:30 PM), and 'New Mexico at Hawaii' (9:05 PM).

Time	Mon, Dec 24	Tue, Dec 25	Wed, Dec 26	Thu, Dec 27	Fri, Dec 28
8 AM			8:00 AM staff		
9 AM					
10 AM					
11 AM		11:00 AM Daily status meeting San Mateo, CA		11:00 AM Daily status meeting San Mateo, CA	
Noon					
1 PM		1:30 PM		1:30 PM	1:00 PM TPS
2 PM	2:00 PM Daily Huddle	2:00 PM Daily Huddle	1:30 PM Daily Huddle	2:00 PM Daily Huddle	2:00 PM Daily Huddle
3 PM					
4 PM					
5 PM					
6 PM					
7 PM					
8 PM					
9 PM				9:05 PM New Mexico at Hawaii	
10 PM					

Screenshot of Zimbra's Task List

The screenshot displays the Zimbra web interface for user Chris Smith. The main area shows a task list with the following data:

Subject	Status	% Complete	Due Date
Click here to add a new Task			
<input type="checkbox"/> Write new MRD	In Progress	80%	2/29/2008
<input type="checkbox"/> Pint of Milk, Bar of soap at the corner store	In Progress	50%	7/31/2007
<input type="checkbox"/> Mow the lawn and take out the trash	Not Started	0%	7/27/2007
<input type="checkbox"/> Feed the cat	Not Started	0%	7/26/2007

The interface includes a left sidebar with navigation options like Mail, Address Book, Calendar, and Tasks. A calendar for February 2008 is visible at the bottom left, and the status bar at the bottom shows 'Done' and browser icons for SE, S3, and Fox.